



Older Youth Program Supervisor

Title: Older Youth Program Supervisor

Reports to: Director of Programs

Child Advocates - Denver CASA's mission is to recruit and train community volunteers from diverse backgrounds to advocate for the best interests of children, who have experienced abuse or neglect, in the pursuit of safe and permanent homes. We are looking for someone who is passionate about working with young adults, a self-starter with an understanding of Denver's resources for older youth. Denver CASA's Older Youth Program Supervisor will provide support for the Child Advocates—Denver CASA program by building out a new program that serves older and aging-out youth in the child welfare system. This program aims to support these youth by providing mentoring, case management, life skills and resource connection.

Diversity, Equity, Inclusion and Belonging:

Denver CASA continues to build a diverse and inclusive culture that encourages, supports, and celebrates the distinct voices of our employees, volunteers, board members and children served. We want every employee to feel valued and appreciated and bring their full authentic selves to work.

Employees are currently working remotely with only scheduled time in the office until further notice. The majority of training will be remote.

Job Description:

Program Delivery:

- Responsible for building out all aspects of the new older youth programming including but not limited to direct services, recruitment, data collection, and community relationship building.
- Recruit and provide individualized case management for youth ages 15-21 who have been involved in the child welfare system.
- Train new mentors, match with youth and support the pair.
- Develop and maintain strong relationships with relevant community stakeholders.
- Provide crisis intervention and resource referrals to youth as needed.
- Work with the team to create any necessary paperwork associated with the program (fliers, enrollment forms, surveys, etc.).

Administrative:

- Daily maintenance of volunteer records: database management, review and reporting.
- Work with the Community Engagement Manager to ensure that all documentation and background checks are finalized for volunteers.
- Accountable for regular reporting to the Program Director.
- Ensure complete and timely reporting on outcome related information to stakeholders.

General Organizational Support:

- Work with outreach team to engage volunteers and youth in outreach activities.
- Work with development team to apply for and report on funding opportunities.
- Assist with fundraising activities as requested.

Qualifications:

- Must pass background check.
- Ability to work independently.
- Self-starter who is not timid about building relationships.
- College degree or equivalent work experience.
- At least 2 years of experience working with young adults in an individualized support model.
- Understanding of youth services in the community.
- Knowledge of juvenile court and child welfare systems preferred.
- Strong data input, management, analysis and reporting skills.
- Excellent communications skills.
- Ability and willingness to work with youth and volunteers and help them succeed.
- Spanish speaking preferred.
- Must have a vehicle and ability to work remotely.

Salary Range: \$40,000 – \$45,000 depending on experience.

Benefits include health, dental, short term disability and life insurance.

Interested Candidates please send resume and cover letter to: svizas@denvercasa.org